

San Diego Unified School District
University City High School

English Learner Advisory Committee (ELAC) Meeting - MINUTES & Advice Form

Date: Thursday, December 14, 2023 Time: 8:30 am

Legal Task(s) and Training(s) Covered: (Check all that apply):

Advise the school principal and staff on:

Initial Training

- the development of a site plan for English Learners and submitting the plan to the School Site Council (SSC) for consideration of inclusion in the School Plan for Student Achievement (SPSA).
- the school's efforts to make parents aware of the importance of regular school attendance.
- Assist in development of a schoolwide needs assessment

Meeting was called to order at 8:35 am(time)	List participants present: Hall, Breeding. See sign in sheet
Minutes from April 13, 2023 meeting were read and approved by members.	Notes Motion to approve: Breeding.seconded: Hall all approve
Legal Task Addressed: Initial training Training and Information Session Discussion:	Notes Hall went through the Power Point slides about the importance of ELAC and all the legal requirements. UCHS school data was shared. no discussion
Other School Topics to Be Addressed:	Notes NA
DELAC Report from November 30, 2023 DELAC General Meeting	Notes Hall shared the powerpoint slides from the Nov 30, 2023 DELAC meeting
Meeting was closed at 9:10 (time)	Notes

Approved on January 9, 2024